



To apply, please email your resume and cover letter to Dana Chasin at dana@2020visiondc.org

About 20/20 Vision

An economic policy research and advocacy firm participating in the national economic policymaking process. We work with legislators, academics, public interest groups, and progressive organizations via engagement in economic policy legislative and political projects with a principal focus on fiscal and financial policy. Archives of the group's regular economic and democracy reform policy updates can be found at www.2020visiondc.org and 20/20 Vision Twitter.

Economic Policy Analyst

The position supports the work of a team of writers/researchers on policy products and projects relating to a range of domestic economic policy issues, with an emphasis on financial policy. It includes various administrative responsibilities. The work is a mix of legislative and political projects and offers hands-on experience collaborating with colleagues and partners and preparing deliverables for clients.

For reference, the archives of the group's regular economic policy updates can be found at 2020visiondc.org.

Compensation: *Commensurate with experience.*

Schedule: 40 hours/week or more; Flexible

Tasks/Responsibilities:

- Proactive external advocacy guided by 20/20 Vision internal goals
- Research and write on a range of fiscal policy issues
- Assist in production and distribution of a regular newsletter
- Engage in coalition advocacy to promote progressive economic policies
- Administrative tasks such as planning meetings, taking detailed notes, tracking timelines for projects and specific to-do lists
- Occasional event planning and in-person event attendance

Requirements/Qualifications:

- Hill experience; relevant offices such as Appropriations, Tax, and Budget preferred
- Background in Federal Congressional Budget or Fiscal policy
- Proven experience as a policy researcher

- Knowledge of office management systems and procedures and office equipment
- Proficiency in MS Office/Google Drive
- Excellent time management skills, the ability to prioritize work, pay attention to detail, and troubleshoot problems
- Excellent written and verbal communication and organizational skills
- Bachelor's degree

Target Start Date: August 2023